



NATIONAL FIRE ACADEMY PROGRAMS IN MASSACHUSETTS

Commissioning New Occupancies (NFA Course # F0215)

This 2-day course will enable the student to develop strategic approaches to solve the management challenge of getting a building or occupancy commissioned so the code official is confident all the life safety and fire protection systems and features are working together properly and the structure is ready for human use.

Course content will include the code official's and owner's legal obligations and liabilities during commissioning, the challenge of commissioning buildings of different sizes and complexity with limited staff, an overview of what systems/features constitute "fire and life safety features," commissioning and testing alternatives, and documentation and recordkeeping.

Primary Audience: Individuals who are, or expect to be, responsible for verifying a building or occupancy ready to receive a certificate of occupancy

New Fire Chief III: Contemporary Issues (NFA Course # F0762)

This course will develop the managerial skill, leadership skills, and contemporary issues and awareness for new or newly appointed or elected fire chiefs to effectively meet their obligations. This course will help to develop knowledge, skills, and attitudes necessary for them to perform effectively now and in the future.

Primary Audience: The primary audience is new or newly appointed or elected fire chiefs in volunteer, combinations or career departments

Leadership I for Fire and EMS: Strategies for Company Success (NFA Course # F0803)

This 2-day course presents the company officer with the basic leadership skills and tools needed to perform effectively in the fire service environment. The course includes techniques and approaches to problem-solving, ways to identify and assess the needs of the company officer's subordinates, methods for running meetings effectively in the fire service environment, and decision making skills for the company officer.

Primary Audience: Line fire officers, unit commanders, or program supervisors.* Fire or rescue personnel due for promotion/appointment to officer rank or supervisory position within 6 months.* Training officers, staff, or administrative officers of fire and rescue organizations.

Leadership II for Fire and EMS: Strategies for Personal Success (NFA Course # F0804)

This 2-day course provides the company officer with the basic leadership skills and tools needed to perform effectively in the fire service environment. The course addresses ethics, use and abuse of power at the company officer level, creativity in the fire service environment, and management of the multiple roles of the company officer.

Primary Audience: Line fire officers, unit commanders, or program supervisors. Fire or rescue personnel due for promotion/appointment to officer rank or supervisory position within 6 months. Training officers, staff, or administrative officers of fire and rescue organizations.

Registration

To register by mail or fax, please complete the [National Fire Academy Application](#) (front page only) and mail to: Registrar, Massachusetts Firefighting Academy, P.O. Box 1025, State Road, Stow, MA 01775 or fax it to: (978) 567-3229. To register by email, please scan and email applications to mfa.registration@state.ma.us.



NATIONAL FIRE ACADEMY PROGRAMS

<i>Commissioning New Occupancies</i>	Time: 0800-1700
Course Code: NFA Course # F0215	Location: Massachusetts Firefighting Academy
Date: April 5 & 6, 2016	One State Road, Stow, MA
	MFA - Link
<i>New Fire Chief III: Contemporary Issues</i>	Time: 0800-1700
Course Code: NFA Course # F0762	Location: Massachusetts Firefighting Academy
Date: May 10 & 11, 2016	One State Road, Stow, MA
	MFA – Rm 127
<i>Leadership I for Fire and EMS: Strategies for Company Success</i>	Time: 0800-1700
Course Code: NFA Course # F0803	Location: Wayland Fire Department
Date: May 17 & 18, 2016	38 Cochituate Road, Wayland, MA
	Training Room
<i>Leadership II for Fire and EMS: Strategies for Personal Success</i>	Time: 0800-1700
Course Code: NFA Course # F0804	Location: Massachusetts Firefighting Academy
Date: June 15 & 16, 2016	One State Road, Stow, MA
	MFA - Link

The required application is the FEMA General Admissions Application Short Form (FEMA Form 119-25-2) which can be found at: http://www.usfa.fema.gov/downloads/pdf/ff_119_25_2_75_5a.pdf. The application CANNOT be submitted online.

Please mail or fax your completed application (front page only) to: Massachusetts Firefighting Academy, One State Road, Stow, MA 01775 or (978)567-3229 (needs to include the head of the organization signature) no later than the deadlines indicated for the particular class if noted.

It is required that you register for a FEMA Student Identification Number (SID). This is the number required for section 6 of the application form (no longer using Social Security Numbers) and is obtained through the Center for Domestic Preparedness (CDP). To obtain a SID:

1. Register at <https://cdp.dhs.gov/femasid>
2. Select "Need a FEMA SID?" on the right side of the screen.
3. Follow the instructions to create your account.
4. You will receive an email with your SID. Save this number in a secure location.

Also, note that any correspondence and certificates are sent via email, please include a valid email.

Registration

To register by mail or fax, please complete the [National Fire Academy Application](#) (front page only) and mail to: Registrar, Massachusetts Firefighting Academy, P.O. Box 1025, State Road, Stow, MA 01775 or fax it to: (978) 567-3229. To register by email, please scan and email applications to mfa.registration@state.ma.us.